



Thursday, April 25, 2013
Griffin Gate, 2:30 – 5 p.m.

AGENDA

Mission: Grossmont College is committed to providing an exceptional learning environment that enables diverse individuals to pursue their hopes, dreams, and full potential, and to developing enlightened leaders and thoughtful citizens for local and global communities

Education: Shirley Pereira

Student Engagement: Part-Time vs. Full-Time . . . Is There a Big Difference in Engagement

Tim Flood

Program Review: Food Services

Activity Proposal Presentations:

AP-1216, Joan Ahrens - FIGS

AP-1280, Kerry Kilber/Denise Schulmeyer, - Strategic Planning

- I. Review of Meeting Summary All
- II. Review of Council Charge and Composition/ADSOC Recommendation Cooke/Gonda
 - Academic Senate Member, At-Large to Faculty Member, At-Large

Key Message: The council reviewed its committee charge and composition as it does annually. Recommendations regarding council membership which were discussed at ADSOC were brought to the committee for consideration.

- III. Prop 30 Funding Distribution Flood

Key Message: The council reviewed the expenditures of those funds recognized by the college since the passage of Prop 30. The 2.1 million dollars was spent on the following general areas: funding of addition sections and support services to reach increased FTES goals, funding of activity proposals prioritized for the 12/13 budget year, technology upgrades, and additional needs of departments and divisions that had arisen since the activity proposals were submitted.

- IV. IRC Recommendation (Action Item) Flood

Key Message: P&RC considered the prioritized recommendations made by IRC and recommended funding for the list.

V. Update on AACC Planning Presentation

Cooke

Key Message: : A presentation was made by Sunny Cooke to the AACC and a group of nearly 150 national college leaders regarding best practices in Mission, Vision, Values driving strategic planning and resource allocation. The three featured colleges were Fox Valley Technical College, Grossmont College and Heartland Community College. More information can be found at: <http://www.communitycollegetimes.com/Pages/Campus-Issues/Colleges-should-have-noble-ambitions.aspx>[Nobleambitions.org](http://www.nobleambitions.org)

VI. The need for a June meeting (Discussion)

All

- Key Points

VII. Committee Updates

- Facilities

The Facilities Committee reviewed changes to LTRC space that will assist Instructional Computing Services (ICS) and Instructional Media Services (IMS) in meeting their expanding employee and service needs. This involves a reorganization of space and creating additional office and work space. The committee also reviewed furniture updates occurring throughout campus including Biology, Chemistry, and the Speech classrooms. They also reviewed the upcoming replacement of 778 plastic desk tops throughout campus. The committee also reviewed a request by the Student Veteran Organization (SVO) to have a veteran's memorial placed on campus. The committee recommends this move forward and will work with the Campus Art Committee, SVO, and volunteer faculty members to find an appropriate location on campus. The committee also reviewed the progress on the college bi-annual safety audit.

The meeting minutes and associated PowerPoint presentation can be found on the Facilities website: http://www.grossmont.edu/adminservices/facilities/facilities_ops.asp.

- IRC

The Institutional Review Committee completed their scoring and provided a ranked list for the Planning & Resources Council to consider. Chris Hill reviewed the new TracDat format with the IRC that will be used in the upcoming years. The IRC made suggested edits and changes based on the needs of the committee assist in the completion and scoring of the submittals

- Faculty Staffing

The Faculty Staffing Committee will reconvene in the fall.

- Classified Staffing

There are a total of 35 new staffing requests that will be presented to the Classified Staffing Committee on May 3rd and May 10th. The committee will then meet on May 17th for a recommendation.

- TTLC

TTLC met on April 22 (the March meeting was cancelled as it fell during spring break). A draft of an iPad procedures document for faculty use was presented and discussed. An updated draft will continue to be shared with the appropriate committees. Once finalized, it will be communicated to the

campus. There was also discussion around laptop requests for faculty. The District policy on laptops is that it may not replace the primary (desktop) machine. Clarification on secondary machines is forthcoming. District IS reported that they have engaged with a company called Siteimprove, which searches the website for spelling errors and broken links. Work on fixing the errors and broken links has already begun and will continue through the summer in preparation for accreditation. The Distance Education (DE) Subcommittee reported that the Quality Matters pilot is moving forward. In addition, on May 10, they are hosting an Online Instructors Forum to educate the campus on the difference between Correspondence Education (CE) and Distance Education and what faculty can do to ensure their course is not a CE course.

VIII. Other

Next meeting date: May 23, 2013, 2:30 – 5 p.m., Griffin Gate

June 27, 2013, 3 – 5 p.m., Griffin Gate

Vision: *Changing Lives Through Education*